1. Loan
   • 1.1. General loan conditions
     ▶ 1.1.1. Can I borrow books if I am not a member of this University?
     ▶ 1.1.2. Do users with functional diversity have longer loan times?
     ▶ 1.1.3. How many books can I check out and for how long?
     ▶ 1.1.4. How can I know which books I have borrowed and until when?
     ▶ 1.1.5. Why are you asking me for a book I have already returned?
     ▶ 1.1.6. How can I know which books I have borrowed on a particular date?
     ▶ 1.1.7. Can I borrow books from any UPV library?
     ▶ 1.1.9. Do the Departments have any type of special loan?
   • 1.2. Renewal
     ▶ 1.2.1. How do I renew my books?
   • 1.3. Hold request
     ▶ 1.3.1. Can I reserve books, journals and films?
   • 1.4. Replacing lost books
     ▶ 1.4.1. What should I do if I have lost a book I borrowed?
   • 1.5. Blocks and fines
     ▶ 1.5.1. What happens if I return a book late?
   • 1.6. Laptop loan
     ▶ 1.6.1. Which libraries lend laptops and for how long?
     ▶ 1.6.2. How long can I borrow a laptop for?
     ▶ 1.6.3. Which laptops can be borrowed from UPV Libraries?
     ▶ 1.6.4. Which programmes are installed on the laptops?
     ▶ 1.6.5. How can I search for laptops in the catalogue?
     ▶ 1.6.6. How can I use Polilabs on laptops?
     ▶ 1.6.7. How do I connect to laptops?
   • 1.7. Loan between Valencian universities
     ▶ 1.7.1. Can I borrow books from other Valencian universities?
   • 1.8. Interlibrary loan
     ▶ 1.8.1. How can I get a book or article that is not in UPV libraries?

2. Bibliographic searches and Polibuscador
   • 2.1. Polibuscador and My Library
     ▶ 2.1.1. What is Polibuscador?
     ▶ 2.1.2. What is My Library?
   • 2.2. Books and films
     ▶ 2.2.1. How do I find my books and journals?
     ▶ 2.2.2. Can I access books of other UPV Departments, Services or Institutes?
     ▶ 2.2.3. How can I search for UPV publications?
   • 2.3. Journals
     ▶ 2.3.1. How can I find a journal in Polibuscador?
     ▶ 2.3.2. Can I borrow journals?
     ▶ 2.3.3. How can I know a journal’s impact factor?
     ▶ 2.3.4. Where can I check the impact index for Scopus journals?
   • 2.4. Databases
     ▶ 2.4.1. Do I need a username/password to access an electronic resource?
     ▶ 2.4.2. Can I access to all articles that I find in databases?
     ▶ 2.4.3. If I am already logged in, why am I asked for a password when trying to access an article or a database?
     ▶ 2.4.4. How can I enable the "full text access" option in Google Scholar off-campus?
   • 2.5. E-books
     ▶ 2.5.1. Does UPV Library have e-books?
     ▶ 2.5.2. Are there any restrictions on the use of e-books?
     ▶ 2.5.3. Can I download eBooks to my mobile device (ebook, ereader, tablet, smartphone)?
     ▶ 2.5.4. How does e-book lending work?
   • 2.6. UNE standards
     ▶ 2.6.1. How can I access the UNE standards?
     ▶ 2.6.2. Why do I get the “Your session has expired” message when I access AENORMás via VPN?
   • 2.7. Theses and dissertations
     ▶ 2.7.1. How can I search for bachelor and master dissertations?
     ▶ 2.7.2. How can I find theses at UPV?
   • 2.8. Subject searching
     ▶ 2.8.1. How to find information and bibliography for class works, theses, dissertations and publications?
   • 2.9. Connecting from outside UPV
     ▶ 2.9.1. Can I access databases and other electronic resources from outside UPV?

3. Libraries and access
   • 3.1. Access to the libraries
     ▶ 3.1.1. Can I still use the library after I finish my studies?
     ▶ 3.1.2. What facilities are available for users with functional diversity?
     ▶ 3.1.3. Can I access the Library if I am not a member of the university?
3.3. University card
   3.3.1. Can I still use the library after I finish my studies?
   3.3.2. Can I use a partner's card in the Library?

3.4. WiFi
   3.4.1. Can I connect to WiFi from UPV Libraries?

3.5. Printers and computers
   3.5.1. Can I print in the Library?
   3.5.1. Which programmes are installed on computers in UPV Libraries?
   3.5.3. Can I scan documents in UPV Libraries?

4. Training and support
   4.1. Training sessions
      4.1.1. How can I learn to search for information or make the bibliography?
      4.1.2. How can I request a training session about the Library?
   4.2. Book a librarian
      4.2.1. Need help finding information?
   4.3. Library chat
      4.3.1. Can I contact online with UPV libraries?
   4.4. Library guides
      4.4.1. Where can I find guides, tutorials and video tutorials?

5. Acquisitions and donations
   5.1. Purchase suggestion
      5.1.1. Can I recommend the acquisition of a book or film?
      5.1.2. How can I know the status of my purchase requests?
   5.2. Donations
      5.2.1. I have some books that I no longer need, can I donate them to the Library?

6. Copyright and Intellectual Property
   6.1. Copyright, PoliformaT and scientific portals
      6.1.1. What is copyright?
      6.1.2. Limits or exceptions to copyright
      6.1.4. As an author, can I share my articles on scientific portals such as Researchgate or Academia?
      6.1.5. As an author, can I share my articles in RiuNet?
   6.2. Preventing plagiarism
      6.2.1. What is plagiarism?
      6.2.2. How to avoid plagiarism?
   6.3. Creative Commons Licences
      6.3.1. Creative Commons Licences
   6.4. Permitted uses of copyrighted works
      6.4.1. When can I use other people's material in my own work?
   6.5. Thesis by published work
      6.5.1. Permission for incorporation in a thesis by published works
   6.6. Publishing new works based on previous ones: publication of doctoral theses
      6.6.1. Can I publish my doctoral thesis as a new work?
   6.7. UPV regulations and policies on publication
      6.7.1. UPV regulations and policies on publishing scientific results, best research practices
   6.8. Copyright in own works
      6.8.1. What rights do I have as the author of a work, thesis, academic work, articles?

7. Support for research
   7.1. Registering congresses and journals in Senia
      7.1.1. How to apply to register congresses and journals in Senia
   7.2. Funding agencies and open access
      7.2.1. What are the Horizon 2020 requirements for open access?
      7.2.2. What are the requirements of Plan S for open access?
      7.2.3. What are the requirements of the State Plan regarding open access?
      7.2.4. What are the open access requirements of the Programme for the Promotion of R&D&I in Comunitat Valenciana?
      7.2.5. What do I have to do to meet my funders’ open access requirements?
      7.2.6. What are the Horizon Europe requirements for open access?
   7.3. Accreditations and six-year periods
      7.3.1. How do I know my H Index and how many times my publications have been cited?
      7.3.2. How do I know if a journal is indexed in databases?
      7.3.3. How to know the Impact factor of a journal the quartile and the edition (SCIE or SSCI)?
   7.4. Scientific signature, ORCID and other scientific identifiers
      7.4.1. How should I sign my publications?
      7.4.2. What is ORCID?
      7.4.3. Feeding your ORCID profile with your publications. Can I move my publications from ORCID to Publons (ResearcherID), ScopusID, Google Scholar Citations or Mendeley and vice versa?
      7.4.4. Can I move my publications from Senia to ORCID. Publons (ResearcherID) or ScopusID and vice versa?
      7.4.5. Can I move my publications from Publons (ResearcherID) to ScopusID and vice versa?
• 7.5. Mendeley and other reference managers
  • 7.5.1. What are reference managers and how can I access?
  • 7.5.2. Which bibliographic reference manager to use?
  • 7.5.3. What is Mendeley?
  • 7.5.4. How to register in Mendeley?

• 7.6. Publication strategies
  • 7.6.1. What articles can the UPV finance for open-access publication, within the framework of the transformative agreements?
  • 7.6.10. How to cite papers?
  • 7.6.11. What is the DOI?
  • 7.6.2. What are the UPV’s requirements for financing the open-access publication of an article, within the framework of transformative agreements?
  • 7.6.3. How to request the UPV’s financing for open publication, within the framework of the transformative agreements?
  • 7.6.4. How can I know if there is available budget, within the framework of the transformative agreements, for the UPV to fund the open-access publication of an article?
  • 7.6.5. Where do I publish an article and how do I choose the journal where to publish?
  • 7.6.6. How to avoid predatory publishers?
  • 7.6.7. How to write an addendum to a publisher agreement in order to disseminate your work as open access?
  • 7.6.8. How much does it cost to publish in open access? What are APCs?
  • 7.6.9. What discounts can I get for payments of APCs?

• 7.7. Management of research data
  • 7.7.1. What are the Horizon2020 requirements for managing research data?
  • 7.7.10. How is research data cited in a job?
  • 7.7.2. Does all the data of a Horizon 2020 project have to be open?
  • 7.7.3. What are the State Plan requirements for managing research data?
  • 7.7.4. Does all the project data of the last call of the State Plan have to be open?
  • 7.7.5. What is a DMP (Data Management Plan)?
  • 7.7.6. Where is research data / dataset stored?
  • 7.7.7. What licenses are used to share research data?
  • 7.7.8. What are the FAIR principles in relation to research data?
  • 7.7.9. What storage services does the UPV offer to store the data during the research?

• 7.8. Scientific journals in PoliPapers
  • 7.8.1. What is PoliPapers?
  • 7.8.2. What UPV Journals are published in PoliPapers?

8. RiuNet and Open Access

• 8.1. Scientific publications
  • 8.1.1. Can I disseminate an article or a paper in RiuNet when it has already been published with reserved rights?
  • 8.1.2. What are embargo periods?
  • 8.1.3. Why my article is not in RiuNet?
  • 8.1.4. Can I get a copy of a closed access document in RiuNet?

• 8.2. Academic papers (TFG - bachelor’s degree dissertations, TFM - master’s degree dissertations)
  • 8.2.1. How can I upload my academic work to RiuNet?
  • 8.2.2. Why my academic work is not in RiuNet?
  • 8.2.3. Why can’t I access my academic work despite authorizing it as open access?
  • 8.2.4. Do I lose any copyright when I upload my works to RiuNet?

• 8.3. UPV Theses and dissertations
  • 8.3.1. How can I disseminate a thesis in RiuNet if it contains confidential information, or if we want to patent an invention?
  • 8.3.2. Can I disseminate a thesis in RiuNet, if I want to publish it later on?
  • 8.3.3. Can I disseminate in RiuNet a thesis by collection of articles with reserved rights?